

## Statement of Proposal

# Manawatū District Council Environmental Health Fees and Charges 2026/27

### 1 Introduction

This statement of proposal has been prepared to fulfil the requirements of section 83 of the Local Government Act 2002 and Section 205(2) of the Food Act 2014.

The Council reviews its Environmental Health fees and charges annually. Prior to fixing fees under Section 205(3) of the Food Act 2014, the Council is required to consult on the proposed fees using the special consultative procedure detailed within the Local Government Act 2002, prior to adoption by the Council.

### 2 Background

The Food Act 2014 requires food premises to operate under a Food Control Plan and has associated fee setting requirements for food premises registration, verification and monitoring and compliance activities.

The Council performs the following functions under the Food Act 2014:

- Registration: Receiving and processing of applications for registration of food businesses.
- Verification: Undertaking verification activities for those premises operating under a Food Control Plan
- Compliance and Monitoring activities: Undertaking compliance and monitoring activities across the district.

### 3 Proposal

The adjusted fees are proposed to apply from 01 July 2026:

	2025/26	2026/27
<b>Food Act 2014 fees and charges</b>		
<b>Fee description</b>		
Application for registration of Food Control Plans based upon a template or model issued by the Ministry of Primary Industries for businesses subject to a National Programme.	\$ 294.00	\$ 300.00
Renewal of registrations	\$ 206.00	\$ 210.00
Food Business Levy	\$ 78.77	\$ 111.84
Amendment to registration	\$ 165.00	\$ 168.00
Verification (including site visits and compliance checks) - per hour	\$ 165.00	\$ 185.00
<b>Compliance and monitoring</b>		
Complaint driven investigation resulting in issue of improvement notice by Food Safety Officer (per hour)	\$ 165.00	\$ 185.00
Application for review of issue of improvement notice (per hour)	\$ 165.00	\$ 185.00
Monitoring of food safety and suitability (per hour)	\$ 165.00	\$ 185.00

<b>Renewal fees for premises other than food and registrations under Health (Registration of Premises) Regulations 1966 and bylaws</b>		
Camping grounds	\$ 322.00	\$ 329.00
Funeral directors' / mortuary certificate	\$ 258.00	\$ 263.00
Mobile trader consent (other than those selling or supplying food)	\$ 180.00	\$ 184.00
Event food stall inspection and licence	\$ 79.00	\$ 81.00
Offensive trades licence (s54 Health Act 1956)	\$ 322.00	\$ 329.00
Saleyards	\$ 322.00	\$ 329.00
<b>Other fees</b>		
Amusement devices inspection (prescribed fee set by Amusement Devices Regulations 1978)	\$ 11.50	\$ 11.50
Applications under Gambling Venue Policy	\$ 516.00	\$ 527.00
Clearing overgrown trees abutting public places (Local Government Act 1974)	Actual costs incurred	Actual costs incurred
Rubbish / fly tipping removal	Actual costs incurred	Actual costs incurred
Removal of abandoned vehicle	Actual costs incurred	Actual costs incurred
Street user permit (e.g. buskers, hawkers, appeals, stalls) Registered charity	No charge	No charge
Street user permit (e.g. buskers, hawkers, appeals, stalls)	\$ 16.00	\$ 16.00
Translator costs for food businesses	Actual costs incurred	Actual costs incurred
Water chemical analysis (Health & Food Premises)	Actual costs incurred	Actual costs incurred
Issue of duplicate certificate/permit	\$ 30.00	\$ 31.00
Change of ownership for a certificate of registration	\$ 89.00	\$ 91.00
Application to claim seized equipment (Resource Management Act 1991, s336)	\$ 142.00	\$ 145.00
Application to claim seized equipment (Local Government Act 2002, s167)	\$ 142.00	\$ 145.00
Application to claim seized skating device	\$ 28.00	\$ 29.00
Application for camping ground regulations exemption	\$ 339.00	\$ 346.00

#### **4 Consultation process**

Anyone can make a submission about the proposal described in this document.

This Statement of Proposal will be available from:

- Manawatū District Council's website <https://makeyourmark.manawatudc.govt.nz/>
- Manawatū Community Hub Libraries, 64 Stafford Street, Feilding

The submission period runs from Friday 06 March 2026 until Monday 06 April 2026.

Submissions can be made online via the link on the Manawatū District Council website, by email or letter.

Emailed submissions are to be sent to [submissions@mdc.govt.nz](mailto:submissions@mdc.govt.nz) subject heading '**Environmental Health Fees and Charges**', hand delivered submissions delivered to the Council's Front of House reception at 135 Manchester Street, Feilding and posted submissions sent to the following address:

Manawatū District Council  
Private Bag 10 001  
Feilding 4743

Submitters should note that their submission will be copied and made available to the public after the submission period closes. Any submitter wishing to have their contact details withheld from the public documentation will need to state so in their submission.

## **5 Hearing of Submissions**

A hearing will be scheduled after the consultation period to hear any submissions made. Please state in your submission whether or not you wish to be heard.

The Council will contact all submitters in writing to advise the confirmed time, date and venue of the meeting to hear submissions. An analysis of all submissions and a final report will be presented to the Council for consideration and adoption.